



No. LSL: HM(O):59: 2018

Date: 1<sup>st</sup> January 2018

**Dear Parents,**

**Greetings from Lovedale!**

The Lawrence School, Lovedale wishes you and your family a happy New Year 2018. May this New Year bring in an abundance of joy, peace and happiness for you!

We hope that your child/children are having a pleasant winter vacation and you have been able to spend quality time with them.

We are most certain that students of Classes X and XII would have returned to their preparations for the Board Examinations, after an initial short break. Your support and motivation for children at home is highly appreciated. It will help them stay focussed and work hard.

As we joyfully step into 2018 today, we are also eagerly awaiting our Class X, XI and XII students on Sunday, 7.1.2018 and the rest of the school on Sunday, 21.1.2018. The two additional weeks that the Senior School children get will be utilised effectively for structured and focussed revisions, trial examinations, and preparations towards the impending Board Exams for Classes X and XII. Teachers of Class XI will use these two weeks for course completion and to prepare students for their Annual Examination scheduled to begin on 27<sup>th</sup> January 2018. Class XI students will leave for their OBL Adventure Trip to the Himalayas immediately thereafter.

Please note the following **important** points with regard to students' travel back to school:

- All students travelling by car and air batches must wear their Monday Kit. Children travelling by train batches will wear their journey T-Shirts.
- Please ensure that your child reports back to School before 5.00pm and not later on the day of reporting (7.1.2018 / 21.1.2018).

**160<sup>th</sup> Founder's Day Celebrations:** The dates for the 160<sup>th</sup> Founder's Day Celebrations are the 24<sup>th</sup>, 25<sup>th</sup> and 26<sup>th</sup> May 2018.

While the children were away in December, the School Administration began the race-against-time operation to take care of the repair and maintenance requirements across the School. Most of the tasks that were taken up have been completed and the facilities are ready

for use by children and staff. Work on the new Staff Quarters, Support Staff Quarters and the new stables is also making good progress. These are expected to be ready for use by January 2019.

In an effort to strengthen the School's commitment to create a supportive learning environment in which all stakeholders can work together harmoniously, the School has formulated a '**Parent Grievance Redressal Policy**' which is attached along with this letter for your reference. This Policy, which has been approved by the School's Board of Governors, outlines an agreed process for resolving issues that may arise, in a positive and supportive manner.

Also attached with this letter is the '**Students Travel Escort Policy**'. This is for your information and cognizance.

As we mark the beginning of this New Year, we would like to extend our gratitude to all the parents for their unstinting support and encouragement. We fondly hope that The Lawrence School fraternity grows from strength to strength in the years to come.

Thank you.

Yours sincerely,

**Rajan Narayanan**  
**Headmaster (O)**