**ANNEXURE I**

# **Applicant Information Sheet (Technical Bid)**

|  |  |
| --- | --- |
|  EOI No  | **EOI/LS/EM/RSQ/739** |
| Name of the Work | **Renovation of Staff quarter No: PS – O – 04**  |

Name of the Applicant:

Father’s Name of Applicant:

Nature of Current Business:

Age of the Applicant:

Full Address of Applicant:

Pan Card No:

I hereby submit following documents duly self-attested.

|  |  |  |  |
| --- | --- | --- | --- |
| **S. No**  | **Description**  | **Enclosed****Yes / No**  | **No. of sheets enclosed** |
| 1  | Copy of registration certificate (only for Firm/company) |   |   |
| 2 | Copy of Authorization letter (only for Firm/company)  |  |  |
| 3 | Copy of GST registration |   |   |
| 4 | Copy of PAN card |   |   |
| 5  | Copy of PF registration |   |   |
| 6 | Copy of ESI registration |  |  |
| 7 | Justification letter, in case ESI/PF is not done |  |  |
| 8 | Copy of IT returns filed for the past 3 years |  |  |
| 9 | Copy of work order / experience letter in executing construction works, renovation/repair works in renowned establishments |  |  |
| 10 | Copy of completion certificates /award letter of **minimum of one work of similar nature for Rs. 8 Lakhs (or) 2 works of Rs. 4 Lakhs each** |  |  |
| 11 | Details of latest three works done in last one year along with their references and contact numbers.  |  |  |