***COST OF TENDER: RS.590/-***

***THE LAWRENCE SCHOOL,LOVEDALE,***

***NILGIRIS - 643 003***

*Conditions of tender for supply of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_to the Lawrence School, Lovedale for the year 01.08.2024 to 31.08.2025.*

1. *Sealed tenders will be received by The Headmaster, Lawrence School, Lovedale up to 03.00 pm on 25.06.2024 for the supply.*
2. *Tenders will be opened by the Purchase Committee at later date to be decided by the School.*
3. *The school has the right to order any quantity or number of   the material/item from time to time as required or not to order any quantity of such material/item at all. The Headmaster reserves the right to reject any material/item which is of poor quality and of sub-standard.*
4. *Tenders   should be submitted only in the prescribed form attached hereto.* ***Tenderers are advised to read the instructions carefully before filling up the rates.*** *Rates are to be given only for the brand and specification given in the form. Rates quoted for brands other than the brands given in the form will not be accepted.*
5. *Rates should be quoted separately for each item.  No tender marked "AT CURRENT RATE" will be accepted. Payment of bills will be made strictly as per the rates quoted.*
6. *Each   tender   must be accompanied by  a Demand Draft towards  EARNEST  MONEY DEPOSIT of Rs.5000/- which will be  refunded  to the unsuccessful tenderer, after the results are announced.*
7. *The   acceptance  or otherwise of the tender will be communicated on a later date as decided by the Purchase Committee of the School.*
8. *The Headmaster reserves the right to accept the tender or reject the same without assigning any reason for doing so.*
9. *The successful tenderer will be required to enter into  a stamped  agreement within 3 days of the acceptance of the  tender and  deposit  with the school a sum stipulated by the school, per  section,  as SECURITY  DEPOSIT for  honoring the  contract and the balance to be remitted within a month. The Security Deposit will not bear any interest.*
10. *The Headmaster will be at liberty within a period of 2 months from the date of commencement of the contract to terminate the contract either wholly or in part subject to the terms of the agreement entered into by the Contractor. The Contractor will not be entitled to any compensation in respect of such termination.*
11. *The Contract shall not be sublet on any account.*
12. *No advance will be made to the Contractor on any account.*
13. *Items required by the school will be delivered by the Contractor in his own transport at the Quartermaster's Stores between 9.30 a.m to 4.30 p.m on working days within three day or as agreed upon and on other days as and when required by the school. The timing should be strictly adhered to.*

*In case the items supplied are rejected, the school shall arrange to get these from the open market, and cost of these articles will be deducted from the amount payable to the contractor.*

*Though lowest rates will be accepted as a general norm, the school authorities reserve the right to accept or reject or award the  contract to any supplier of their choice and the school  is not  bound  to  award the contract to the  lowest  rates  quoted, without   any explanation  or  assigning  any  reason   thereto. Acceptance of the rates and items will be intimated separately.*

 *THE HEADMASTER*

 *LAWRENCE SCHOOL*

 *LOVEDALE.*