

THE LAWRENCE SCHOOL, LOVEDALE, THE NILGIRIS, TAMIL NADU - 643003
EXPRESION OF INTEREST (EOI) DOCUMENTS FOR VEHICLE INSURANCE

Tender No.	EOI/The Lawrence School/2021/SO/2
Earnest Money Deposit [EMD]	Rs. Nil
EOI Issue	12.11.2021
Validity of Bid	7 days
Insurance Coverage Commence Date	07.12.2021
Duration	One Year (from present expiry date)

SCHEDULE OF EVENTS

Sl. No.	Particulars	Completion date	Time
1	Queries by the Insurer/Broker	18.11.2021	3.30 PM
2	Submission of Tender Document	22.11.2021	3.30 PM
3	Last date to submit the Tender Documents	22.11.2021	3.00 PM
4	Opening of the Tender	25.11.2021	3.00 PM
5	Negotiation with the Bidders	26.11.2021	3.00 PM

Telephone: 0423 2452225

email: pc@thelawrenceschool.org

and

email: ahmed@thelawrenceschool.org

INTRODUCTION

DISCLAIMER:

The information contained in this EOI document or subsequently provided to Applicants, whether in document or verbal or any other form by or on behalf of The Lawrence School, Lovedale, Ooty, Tamil Nadu, any of its employees or advisors, is provided to Applicants on the terms and conditions set out in this EOI document and such other terms and conditions subject to which such information is provided.

The purpose of this EOI document is to provide interested parties with information that may be useful to them in eliciting their proposals pursuant to this EOI document. This Tender document may not be appropriate for all persons, and it is not possible for the School, its employees or advisors to consider the investment objectives, financial situation and particular needs of each party who reads or uses this EOI document. This EOI document includes statements, which reflect various assumptions and assessments made by the School in relation to the Contract. Such assumptions, assessments and statements do not purport to contain all the information that each Applicant may require.

The assumptions, assessments, statements and information contained in this EOI document, may not be complete, accurate, adequate or correct. Each Applicant should, therefore, conduct his/her own investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments, statements and information contained in this EOI document and obtain independent advice from appropriate sources.

Information provided in this document to the Applicant(s) is on a wide range of matters, some of which depends upon interpretation of law. The information given is not an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. The School accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on law expressed herein. The School, its employees and advisors make no representation or warranty and shall have no liability to any person, including any Applicant under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this EOI document or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the EOI document and any assessment, assumption, statement or information contained therein or deemed to form part of this EOI document or arising in any way in this EOI Stage.

GENERAL

The Lawrence School, Lovedale invites proposals from IRDAI registered well established Insurance Companies [both PSUs and Private Operators] having adequate experience in dealing with the Vehicle Insurance, for providing Vehicle Insurance Coverage for its vehicles.

A. BIDDER'S ELIGIBILITY CRITERIA (Mandatory provisions) :

It is mandatory for the potential bidders to ensure that the following minimum eligibility criteria is met in order to participate in the process:

1. Should have a valid IRDA license as on date of submission of EOI response for procuring insurance business in India.
2. Should have been registered with IRDA under the Motor Vehicle Insurance category.

The submission of tender document should accompany the required documentary evidence to prove their eligibility, failing which, the quotation will be rejected.

Quotation can be submitted either directly by the Insurance company or through their authorized IRDA approved broker. But one Insurance Company can submit only ONE quote. Also one broker should submit only ONE quote. Both the insurance company and broker cannot submit multiple quotes. Quotes have to be submitted only from / for those Insurance Companies having Office (Regional/Division/ Branch/ Zonal) at The Nilgiris and Coimbatore Districts of Tamil Nadu, India).

B) Experience: Bidder should have experience of providing Motor Vehicle Insurance Policies for the last three years.

C) Rejection of Bids

The School reserves the right to reject the Bid if,

- || The Bid is incomplete as per the EOI requirements.
- || Any condition stated by the Bidder is not acceptable to the School.
- || If the EOI and any of the terms and conditions stipulated in this document are not accepted by the Bidder.
- || Required information is not submitted as per the format given.
- || Any information submitted by the Bidder is found to be untrue / fake / false
- || The Bidder does not provide, within the time specified by the School, the supplementary information/clarification/details sought by the School for evaluation of the Bid. Any other reason which The School may deem appropriate for rejection of the Bid.

The School shall be under no obligation to accept any offer received in response to this EOI and shall be entitled to reject any or all offers without assigning any reason whatsoever. The School may abort the entire process at any stage, thereby without incurring any liability to the affected bidder(s) or any obligation to inform the affected bidder(s) of the grounds for school action. Any effort by the firm to influence the School in the process of School's Bid evaluation; Bid comparison; and contract award decision may result into the rejection of their Bid.

D) Sealing and Submission of Tenders

For sealing and submission of the Tender document, the Bidders shall follow the procedure as indicated below: The Bidders are required to submit the tender in sealed envelope addressed as under:

The Headmaster,
The Lawrence School, Lovedale,
The Nilgiris-643003, Tamil Nadu

The sealed tender should be submitted on or before the date and time mentioned in this document. Tender submitted through FAX will not be accepted.

Please note the following: -

- I. The successful bidder will be awarded all or part of the vehicle insurances/renewal of existing insurance.
- II. The School shall not be bound to accept the lowest bid and reserves the right to reject any or all the bids without assigning any reason iii. The quotes can be submitted through online in the format mentioned in the Annexure-1, followed by a hard copy in a sealed envelope.

E) Opening of EOI's:

The EOI's will be opened by the Purchase Committee appointed by the school and other nominated members on 25.11.2021 at the Bursars Office at 3.00 PM. In case of date of opening of EOI is a declared holiday, then the date of opening will be the next working day.

F) Allotment of Contract:

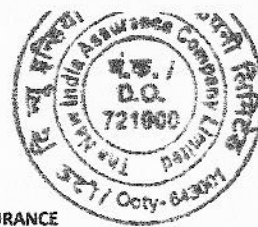
The School will award the Contract to the successful Bidder whose quote has been determined to be substantially responsive and has been determined as the lowest evaluated bid, provided further that the Bidder is determined to be qualified to perform the Contract satisfactorily.

Immediately after the award of contract, the negotiated premium will be released through account payee cheque or through on-line payment in favor of the successful bidder.

The successful bidder has to issue the Policy Documents/Renewed Policy Documents, once the premium is received by the bidder, on or before the due date/time.

Details of Insured and its vehicles:

Motor Vehicle Insurance Policy	
Insured	The Lawrence School, Lovedale
Insured's Communication Address	As per RC
Current Insurer	New India Assurance Co. Ltd., Ooty
Policy Period	07.12.2021 to 06.12.2022
Claim as on 06.12.2021	No
No of Vehicles	One – TN 43J2287
Type of Vehicle	Refer attached RC
Model	Refer attached RC
Registration No.	Refer attached RC
No of seats	Refer attached RC
Private/commercial	Refer attached RC
IDV	Rs.6,00,000/-
Previous Year Premium	Refer the attached Previous Policy Copy
Policy Type	Comprehensive



तमिलनाडु सरकार के वि.ओ. (आर.टी) सं 229
दिनांक 30-04-2019 के अनुसार कोयंबतूर के.का
द्वारा भुगतान किया गया उपरोक्त स्टॉप कर शुल्क
Consolidated Stamp Duty Paid as
Per Tamilnadu Govt GO (Rt) No.229
DL30-04-2019 Paid by Coimbatore RO

POLICY SCHEDULE CUM CERTIFICATE OF INSURANCE
Private Car Package Policy
UIN Number - IRDAN190RP0042V01100001

Policy Number :72100031200100001117

POLICY ISSUING OFFICE: OOTY DIVISIONAL OFFICE (721000), II FLOOR, MOOSA SAIT COMPLEX, COMMERCIAL ROAD, OOTY, THE NILGIRIS, TAMIL NADU, 643001. PHONE NUMBER:04232443156 / 04232444124 FAX NUMBER:04232443157 / NA Email:nia.721000@newindia.co.in	BUSINESS CHANNEL: NAME: DIRECT BUSINESS - (2D5602839) Mr.Mohamed Sali A - (NIA2D5597747), PHONE NUMBER: / / 9443077611 LAND/FAX NUMBER:/ EMAIL:saliooty@gmail.com /	CLAIM CONTACT: COIMBATORE (720001) OR OOTY DIVISIONAL OFFICE (721000) 594,Obli Towers,1st floor, D.B.Road, R.S.Puram,Coimbatore-641 002,,04222546006// OR II FLOOR, MOOSA SAIT COMPLEX, COMMERCIAL ROAD, OOTY,THE NILGIRIS,,643001 04232443156 nia.721000@newindia.co.in
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INSURED DETAILS

Insured Name	BURSAR .	Customer ID	PO55447180 (PAN No :NA)
Insured Address	THE LAWRENCE SCHOOL,,LOVEDALE, OOTACAMUND,THE NILGIRIS, LOVEDALE,TAMIL NADU, 643003	Contact Number	/ /
		Email	
		GSTIN	NA

POLICY DETAILS

Period of cover	07/12/2020 12:00:01 AM to 06/12/2021 11:59:59 PM	Receipt Number	72100081200000001172 - 04/12/20
Previous Insurer	THE NEW INDIA ASSURANCE COMPANY LTD.	Previous Policy Number	72100031190100001204

VEHICLE DETAILS

Registration Number	TN-43-J-2287 <i>BOLERO JEEP</i>	Chassis no./Engine Number	MA1WZ4GRKH2L73272/GR H4L81179
Make / Model	MAHINDRA/BOLERO	Variant:	LX 4WD 7STR AC BS-4
Year of manufacture	2017	Type of body / Type of Fuel	Sedan/Diesel
Colour	DMNDWHIT	Cubic capacity(cc) /Wattage(kW):	2523cc
Seating capacity including Driver	7	Name of registration authority	Uthagamandalam
Geographical Area / Zone	India	Name of the Financier	
Cover Note No/Cover Note Issue Date:	/	Automobile Association membership	none

INSURED DECLARED VALUE (in Rs)

Vehicle	Trailer	Non-Elec. Acc	Electrical Acc	Bi-fuel kit	Total Value
600000	0	0	0	0	600000

SCHEDULE OF PREMIUM

Own Damage		Liability	
Basic OD Premium	5014	Basic TP Premium	7890
-(#)Total NCB Discount(35%)	1754.97	(+)Legal Liability Premium for Paid Driver(0)	50
Calculated OD Premium	3260	Calculated TP Premium	7940
Total OD Premium	3260	Total TP Premium	7940
Net Premium in Rs			11200
GST in Rs			2016

Signature valid

Digitally signed
by:Kishan
Vaidya
Date:2020.12.04
15:31:36 IST

Policy No. : 72100031200100001117 Document generated by 21208 at 2020/12/04 15:31:08.

Regd. & Head Office: New India Assurance Bldg., 87 M.G. Road, Fort, Mumbai - 400 001. TOLL FREE No. 1 800 209 1415.

Give your valuable feedback on <https://www.newindia.co.in/portal/policyFeedbackGen>.

For redressal of your grievance, if any you may approach any one of the following offices- 1. Policy issuing office 2. Regional office 3. Head office. In case, you are not satisfied with our own grievance redressal mechanism, you may also approach Insurance Ombudsman. For details of our office addresses and addresses of office of Insurance Ombudsman, please visit our website <http://newindia.co.in>.





Total Payable in Rs	
Total Payable in Rs(in words):	RUPEES THIRTEEN THOUSAND TWO HUNDRED SIXTEEN ONLY
13216	
GSTIN(Issuing Office)	33AAACN416SC4ZV
SAC	997139 (Other non-life insurance services excl RI)
Limitation as to use: The Policy covers use of the vehicle for any purpose other than: a) Hire or Reward b) Carriage of goods (other than samples or personal luggage) c) Organized racing d) Pace making e) Speed testing f) Reliability Trials g) Any purpose in connection with Motor Trade	
Limits of Liability: Limit of the amount the Company's Liability Under Section II 1(i) in respect of any one accident: as per the Motor Vehicles Act, 1988. Limit of the amount of the Company's Liability Under Section II 1(ii) in respect of any one claim or series of claims arising out of one event: Up to Rs. 7,50,000	
For individual covers (OD) in Rs:600000	Compulsory excess in Rs:2000
Imposed excess in Rs:0	Voluntary excess in Rs:0
Persons or classes of persons entitled to drive: Any person including the insured provided that a person driving holds an effective driving license at the time of the accident and is not disqualified from holding or obtaining such a license. Provided also that the person holding an effective Learner's License may also drive the vehicle and that such a person satisfies the requirement of Rule 3 of the Central Motor Vehicles Rules, 1989.	

PA cover for Owner Driver

Name of Nominee	Age of Nominee	Relationship with the Insured	Name of the Appointee (if Nominee is a minor)	Relationship to the Nominee
none	0	none	none	none

PA cover for named persons

Name	CSI Opted(Rs.)	Nominee	Relationship
none	0	NA	NA

Premium and GST Details

Premium	Rate of Tax	Amount in INR
SGST	9	Rs 11200.00
CGST	9	1008
IGST	0	1008
		0

In witness where of this policy has been signed at OOTY DIVISIONAL OFFICE on this 04/12/2020 WARRANTED THAT IN CASE OF DISHONOUR OF THE PREMIUM CHEQUE, THIS DOCUMENT STANDS AUTOMATICALLY CANCELLED AB INITIO This policy is subject to the Terms, conditions and exceptions applicable to Package/Liability policy attached/available on the web site <http://newindia.co.in>; IMT Endorsement Number(s) printed herewith attached 22.

Important notice:
The insured is not indemnified, if, the vehicle is used or driven otherwise than in accordance with this schedule. Any payment made by the company by reason of wider terms appearing in the certificate in order to comply with the Motor Vehicles Act, 1988 is recoverable from the insured: see clause headed "AVOIDANCE OF CERTAIN TERMS AND RIGHTS OF RECOVERY". It is clarified that in case the declaration regarding the ncb or other previous policy details made by the insured, is found to be incorrect, all the benefits (including claim) under section-1 of this policy, will stand forfeited.

I/We hereby certify that the policy to which this Certificate relates as well as this Certificate of Insurance are issued in accordance with the provisions of Chapter X and XI of M.V. Act, 1988.

For and on behalf of The New India Assurance Company Limited

Date of Issue: 04/12/2020

Duly Constituted Attorney(s)

Tax Invoice No : 72100020E0001497

IRDA Registration Number: 190

कृपया पॉलिसी के समाप्त दिनांक के पहले अपना नवीकरण करवाइये, अन्यथा कवरेज नष्ट होगा। नवीकरण करने के लिए निदेशक और ड्राइवरों के दस्तावेजों के साथ ही दिनांक का पालन करें।
Please renew the Policy before its expiry date otherwise the coverage will cease. Renewal will be subject to inspection of the vehicle and verification / production of the RC.

Policy No. : 72100031200100001117 Document generated by 21206 at 2020/12/04 15:31:06.
Regd. & Head Office: New India Assurance Bldg., 87 M.G. Road, Fort, Mumbai - 400 001. TOLL FREE No. 1 800 209 1415.
Give your valuable feedback on <https://www.newindia.co.in/portal/policy/feedbackGen>.

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FORM 23
(See Rule 4b)

FORM OF CERTIFICATE OF REGISTRATION

Registration No. **TN43 J 2287 BOLER0 JEEP**

Owner's Name: **BURSAR THE LAWRENCE SCHOOL**
 Address: **LOVEDALE OOTACAMUND THE NILGIRIS**
 Pin: **643001**
 Assl. Registrar's Authority: **Asst. Registrar, Nilgiris, Ootacamund, TN43 J 2287**
 Date: **20-Dec-2017**
 Challan No.: **P8728192**
 Issued / Not Issued: **Issued**

1. Class of Vehicle	L.M.V.(JEEP/CYRST)
2. Maker's Name	MAHINDRA AND MAHINDRA LTD
3. Type of Body	CAR (SEDAN)
4. Month & Year	1/2017
5. No. of Cylinders	4
6. Chassis Number	MA1WZQRKH2L73272
7. Engine Number	GRH4L81179
8. Fuel Used	DIESEL
9. B.H.P.	63
10. Cubic Capacity	2523
11. Maker's Class	BOLER0 LX 4WD 7 SEAT AC OPT
12. Wheel Base	2680
13. Seating Capacity	7
14. Unladen Weight	1710
15. Colour	DRABD WHITE
16. G.V.W.(G)	2330
17. Number Description and Size of Tyres	
18. Registered Axle Weight:	
F.A.:	R.A.:
O.A.:	T.A.:
19. Type of Body	
20. Unladen Weight	
21. Number, Description and Size of Tyres	
22. Registered Axle Weight:	
23. Motor Vehicle Under	

R. Dis. Application No.:	
Permit Granted in Proceedings	
R. No.	
ENDORSEMENT:	
Change of Address/Transferred to	
R. No.	
Name	
Address	
Date	
Motor Vehicle under	
Registering Authority	
Change of Address/Transferred to	
R. No.	
Name	
Address	
Date	
Motor Vehicle under	
Registering Authority	
Change of Address/Transferred to	
R. No.	
Name	
Address	
Date	
Motor Vehicle under	
Registering Authority	
OFFICE DETAILS	
R. No.	
Fees Paid	Rs. 600/-
Challan No.	P8728192
Date	20-Dec-2017

Signature
10/11/2017

A/7399164