

COST OF TENDER: RS.1000+ GST 18% = Rs 1180/-

Collect manually from School office or download from our website www.thelawrenceschool.org/tenders after submitting the cost of tender form remittance details.

**THE LAWRENCE SCHOOL,
LOVEDALE,
NILGIRIS - 643 003**

Conditions of tender for supply of ADDITIONAL CLOTHING – UNIFORM to the Lawrence School, Lovedale for the year 2023 - 2024

1. Sealed tenders along with samples of items will be received by the Headmaster, The Lawrence School, Lovedale up to 03.00 pm on or before 21st August 2023 for the supply of Additional Clothing – Uniform.
2. Tenders will be opened by the Purchase Committee at a later date as decided by the School.
3. The School has the right to order any quantity or number of the articles from time to time as required or not to order any quantity of such articles at all. The Headmaster reserves the right to reject any articles which are of poor quality and of sub-standard.
4. Tender should be submitted only in the prescribed form attached hereto. **Tenderers are advised to read the instructions carefully before filling up the rates.** Rates are to be given only for the brand and specification given in the form. Rates quoted for brands other than the brands given in the form, will not be accepted. In order to get appropriate quality and value for money, the approximate cost which the School intends to procure these items is mentioned in the form against each item.
5. In case, the prospective tenderers/tenderer wishes to see the existing uniform for design, colour and fabric quality, can visit the School with pre appointment. – Contact No: 0423 - 2453494
6. Rates should be quoted separately for each item. No tender marked "AT CURRENT RATE" will be accepted. Payment of bills will be made strictly as per the rates quoted.
7. Each tender must be accompanied by a Demand Draft towards EARNEST MONEY DEPOSIT of Rs.5000/- which will be refunded to the unsuccessful tenderer's, after the results are announced.

8. *The Headmaster reserves the right to accept the tender or reject the same without assigning any reason for doing so.*
9. *The successful tenderer will be required to enter into a stamped agreement within three days of the acceptance of the tender and deposit a sum of **Rupees One Lakh** as SECURITY DEPOSIT for honoring the contract. The Security Deposit will not bear any interest.*
10. *The Headmaster will be at liberty within a period of 2 months from the date of commencement of the contract to terminate the contract either wholly or in part subject to the terms of the agreement entered into by the Contractor. The Contractor will not be entitled to any compensation in respect of such termination.*
11. *The Contract shall not sublet on any account.*
12. *No advance will be made to the Contractor on any account.*
13. *The School will provide a room in the campus for the use of supplier with regard to supply of Additional Clothing – Uniform to students and a monthly maintenance charges will be payable by the supplier to the School. The Supplier should depute a staff to issue the Additional Clothing – Uniform as and when required by the School at any time. In case the contractor is not willing to operate from the School premises, should make arrangements to deliver the items contracted, on firm demand within 48 hours of placing the demand.*
14. *Articles required by the School will be delivered by the Contractor on his own transport at the Quartermaster's Stores between 9.30am to 4.30pm on working days. The timing should be strictly adhered to.*

In case the items supplied are rejected, the school shall arrange to get these from the open market, and the extra cost of these articles will be deducted from the amount payable to the contractor.

Though lowest rates will be accepted as a general norm, the school authorities reserve the right to accept or reject or award the contract to any supplier of their choice and the school is not bound to award the contract to the lowest rates quoted, without any explanation or assigning any reason thereto. Acceptance of the rates and items will be intimated separately.

THE HEADMASTER
LAWRENCE SCHOOL
LOVEDALE.