



THE LAWRENCE SCHOOL, LOVEDALE, THE NILGIRIS - 643003

Expression of Interest (EOI) document

Tender Notification No	EOI / LS / EM / CDW / 748
Name of the Goods	Supply & erection of Conveyor Dish washer with dryer
Tender Issue Date	06.03.2025
Pre – EOI Meeting	20.03.2025
Last Date of Submission of Tender	27.03.2025 before 3 pm
Period of Supply	40 Days

Telephone: 0423 - 2452225, 2453338

email: pc@thelawrenceschool.org

Fax: – 0423 2442549

Signature of the Tenderer

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Expression of Interest (EOI)

The Lawrence School, Lovedale, Udthagamandalam, The Nilgiris – 643 003, Tamil Nadu, is an educational institute which runs under Ministry of Education. It is proposed to procure equipment for dish washing.

Sealed EOI(s) are invited for the following items in two cover system (i.e., Technical bid and financial bid) subject to the following terms and conditions, from the reputed manufacturers or its authorized dealers so as to reach this office on or before scheduled date and time. EOI(s) will be opened by the committee formed by the school and not in presence of the bidders.

Name of the goods	- Conveyor dish washer with dryer
EOI issue date	- 06.03.2025
Pre – EOI meeting date	- 20.03.2025
Last date for submission of EOI	- 27.03.2025 before 3 PM

Pre-EOI meeting will be held on **20.03.2025** at 3:00 PM at The Lawrence School, Lovedale. The prospective applicant(s) are requested to attend the Pre-EOI meeting on scheduled date and time. Technical requirements, Terms & Conditions or any other query related to this EOI shall be opened for discussion for wider competition and competitive prices. The Pre-EOI queries to be submitted on or before **18.03.2025** by 03:00 PM to the mail ID pc@thelawrenceschool.org. No queries would be acceptable after the prescribed timeline.

The EOI should be received as mentioned in the appropriate manner by **27.03.2025** by 03 PM.

Note: The school shall not be responsible for any postal delay about non- receipt/ non-delivery of the bids or due to wrong addressee.

SECTION 1 B: INSTRUCTION TO BIDDER (ITB)

The bid should be submitted in two covers System-Technical Bid and Financial Bid

1. Envelope No. 1 — Technical Bid:

The agencies should give details of their technical soundness and provide a list of customers of a previous supply of similar items to Universities, Institutes or Government Departments / Undertakings / public sectors with contact details.

The details of the agency / profile should be furnished along with the copy of all related documents. This envelope should be sealed and duly super- scribed as "Envelope No. 1 — Technical Bid". Full name and address of the agency should also be mentioned on envelope and should be addressed to The Headmaster, The Lawrence School, Lovedale, The Nilgiris – 643 003.

1.1 Document to be submitted in the technical bid:

- a) The agency should possess a License for manufacture/supply of the item.
- b) List of Owner/ partners of the firm and their contact numbers
- c) The agency should possess Income-tax PAN Number.
- d) The agency should possess a valid GST registration number.
- e) Catalogue of the Product detailed product specifications.
- f) List of Service Centers
- g) List of customers with contact details.
- h) The average annual turnover should not be less than 30% of the equipment cost. The copy of the Balance sheet, Profit & Loss A/c., Trade or Manufacturing A/c for the last 3 years should be enclosed
- i) Warranty Period Offered for the equipment to be specified. If the Warranty period is not conforming to the schedule of requirements given in section 3 of the document, the bid is liable to be treated as non-responsive and rejected.
- j) EMD is not required along with the EOI document. Only the successful tenderer has to deposit 2% of the final value of the contract as security deposit against issue of LOI (Letter of Intent).
- k) Contract form given in section 5 needs to be submitted.

2. Envelope No.2 — Financial bid:

The agencies should submit their financial bid as per the format given in Section 4 of the EOI document. The rate should be quoted both in words and figures. All the pages of the financial bid should be signed affixing the seal. All corrections and overwriting should be initialed. This envelope should be duly super scribed as

"Envelope No.2 — Financial bid". Full name and address of the agency should also be mentioned on the envelope and should be addressed to the "The Headmaster, The Lawrence School, and Lovedale".

Both the Envelope No. 1 and 2 should be kept in another separate envelope duly super scribed with the following details.

- (i) Tender Notification Number
 - (ii) "Tender for the supply of conveyor dish washer with dryer"
3. The School reserves the right to visit the factory/client location before issue of supply order to satisfy itself regarding the quality of production. In case of any remarks / default noted, the EOI document will be rejected.
 4. The Financial Bid shall be in the format of Price Schedule given in Section 4. The Contract form as per format is given in section 5 shall be submitted. The incomplete or conditional tender will be rejected.
 5. Details of the item to be carried out approximate quantity and the specifications are mentioned in "Section 3" appended to this Notice Inviting Tender.
 6. The item to be used is strictly according to the specification and subject to test by the School / concerned authorities. It must be delivered and installed in good working condition.
 7. The School reserves the right to cancel or reduce the quantity included in the schedule of requirements at any time after acceptance of the tender with a notice. The Contractor/ Supplier shall have no claim to any payment of compensation or otherwise whatsoever, on account of any profit or advantage which he might have derived from the execution of the work / supply in full but he did not derive in consequence of the foreclosure of the whole or part of the works.
 8. The validity of bids: The rate quoted should be valid for a minimum of 90 days. No claim for escalation of the rate will be considered after opening the Tender.
 9. Imports: In case, Goods are to be imported, the Indian agent should furnish authorization certificate by the principles abroad for submission of the bid in response to this Notice Inviting Tender.
 10. A committee constituted by the school shall evaluate the EOI's. The decision of the committee in the evaluation of the EOI's shall be final. No correspondence will be entertained outside the process of negotiation / discussion with the committee.

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11. Any approach from the applicant or his representative, trying to influence the decision on the EOI, officially or otherwise, shall render the EOI liable to be summarily rejected. The committee has been empowered to take the final decision regarding the EOI.
12. EOI's will be opened by the committee formed by the school and not in presence of the bidders. In case of poor response, the school reserves rights to extend the last date of issue and submission of tender forms.
13. The decision to accept or reject any or all EOI's without assigning any reason thereof and also not bound to accept the lowest tender, what so ever and if considered necessary, to award the contract to more than one vendor, will rest with the Headmaster, The Lawrence School, Lovedale.
14. **Clarification of Tender Document:**
A prospective bidder requiring any clarification of the EOI Document may visit the site (or) communicate through mail (pc@thelawrenceschool.org)
15. **Amendment of Tender document:**
At any time prior to the last date for receipt of bids, School may for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the Tender document by an amendment.
16. The School may at its own discretion extend the last date for the receipt of bids.
17. The bids shall be written in English language and any information printed in another language shall be accompanied by an English translation, in which case for the purpose of interpretation of the bid, the English translation shall govern.
18. The School reserves the right of accepting any bid other than the lowest or even rejecting all the bids. The decision of the Headmaster is final in all matters of tender and purchase.
19. Any other details required may be obtained from the contact person given in the Notice Inviting Tender during the office hours.
20. The bidder should give the following declaration while submitting the Tender.

DECLARATION

I / we have not tampered / modified the tender forms in any manner. In case, if the same is found to be tampered / modified, I / we understand that my / our tender will be summarily rejected and I / we are / are liable to be banned from doing business with The Lawrence School, Lovedale and / or prosecuted.

Signature of the Bidder : _____

Name and Designation : _____

Business Address : _____

: _____

Place: Seal of the Bidder's Firm

Date:

SECTION 2: CONDITIONS OF CONTRACT

- 1 . The rates should be quoted for preferably for destination from supply within India.
- 2 . In the case of import, either CIF or FOB (foreign currencies) rate should be quoted. All components of expenditure to arrive at Lovedale, The Nilgiris need to be explicitly specified.
- 3 . The bidder shall indicate the excise duty exemption for the goods if applicable.
- 4 . The rate quoted should be on a unit basis. Taxes and other charges should be quoted separately, duly considering exemptions if any.
- 5 . Rate quoted should be inclusive of Testing, commissioning and installation of equipment and Training.

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- 6 . Advance payment will not be made, all payment will be made only after the supply of the item in good and satisfactory condition and receipt of performance security by the supplier. Only in special cases advance payment will be made as per the school rules.
- 7 . Guarantee and Warranty period should be specified for the complete period conforming to section 3 of this tender document.
- 8 . The period required for the supply and installation of the item should be specified conforming to section 3 of this tender document.
- 9 . Quality and Cost Based Selection (QCBS) will be followed for selection of the supplier/contractor.
- 10 . In case of dispute, the matter will be subject to The Nilgiris Jurisdiction only.

SECTION 3
SCHEDULE OF REQUIREMENTS, SPECIFICATIONS
AND ALLIED DETAILS

Name of the item: Industrial dishwasher rack conveyor with prewash & electrical drying

Type : Kitchen equipment

Brief Specifications of the equipment

/ Item(s):

Name of the Goods	Industrial dishwasher rack conveyor with prewash and electrical drying module
Accessories required	Stabilizer – 1 no. Detergent dispenser – 1 no. Rinse aid dozer pump – 1 no. Entry table with sink (1200mm) – 1 no. Entry table with roller (1100mm) – 1 no. Exit table with roller (1100mm) – 1 no. Shower gun (for manual pre-wash) - 1 no. Rinse booster pump/pressure pump – 1 no. Dish basket – 11 nos Glass basket – 11 nos Four division cutlery basket – 10 nos Installation & commissioning – 1 lot
Machine Capacity	110-200 baskets
Total Cycle Time	110-200 baskets per Hour, Approx. 1400 Plates
I / P Power	3 Phase
Total KW	36 KW
Water tank Capacity in Liters	70 + 70 liters
Water consumption per hour in Liters	270 Liters
Feeding Water Temperature	0 - 30 ⁰ c
Boiler Water Temperature	80 ⁰ c
Tank Water Temperature	60 ⁰ c
Washing Time	1400 Plates per hour
Temperature Washing & Rinse	60 ⁰ c & 80 ⁰ c
Emergency Switch	Yes

Quantity required	- 1 No
Warranty Period required	- 2 Years
Delivery schedule expected after release of PO	- 40 Days

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SECTION 4: PRICE SCHEDULE
[To be filled up by the bidder for submission of the bid]

- 1 Item Name :
- 2 Specifications :
(Conforming to Section 3 of Tender document - Enclose additional sheets if necessary)
- 3 Unit Price for dishwasher & dryer :
- 4 Taxes and Other Charges for sl.no.3 :
- 5 Prince for list of accessories :
(item wise price to be enclosed in additional sheet)
- 6 Taxes and Other Charges for sl.no.5 :
(i) Specify the type of taxes and duties in percentages and also in figures
(ii) Specify Other Charges in figures.
- 7 Total Cost (Sl.N0. 3+4+5+6) :
- 8 Warranty Period :
(Conforming to the Section 3 of Tender document - This should be mentioned in technical bid also in order to get qualified for financial bid)
- 9 Delivery Schedule :
(Conforming to the Section 3 of Tender document)
- 9 Name and address of the Firm for placing purchase order :
- 10 Name and address of Indian authorized agent (in case of imports only) :

Signature of the Bidder: _____

Name and Designation: _____

Business Address: _____

Place: Seal of the Bidder's Firm

Date:

Signature of the Tenderer

SECTION 5: CONTRACT FORM

[To be provided by the bidder in the business letter head]

- 1 . (Name of the Supplier/Firm) hereby abide to deliver them by the delivery schedule mentioned in section 3 tender document for the supply of the items if the purchase order is awarded.

- 2 . The item will be supplied conforming to the specifications stated in the tender document without any defect and deviations.

- 3 . Warranty will be given for the period mentioned in the tender document and service will be rendered to the satisfaction of The Lawrence School, Lovedale during this period.

Signature of the Bidder: _____

Name and Designation: _____

Business Address _____

Place: Seal of the Bidder's Firm

Date: