**ANNEXURE I**

# **Applicant Information Sheet (Technical Bid)**

|  |  |
| --- | --- |
| EOI No | **EOI/LS/EM/RSQ/618** |
| Name of the Work | **Renovation of staff quarter No.JS-RS-02** |

Name of the Applicant:

Father’s Name of Applicant:

Nature of Current Business:

Age of the Applicant:

Full Address of Applicant:

Pan Card No:

I hereby submit following documents duly self-attested.

|  |  |  |  |
| --- | --- | --- | --- |
| **S.No** | **Description** | **Enclosed**  **Yes / No** | **No. of sheets enclosed** |
| **1** | Copy of registration certificate (only for Firm/company) |  |  |
| **2** | Copy of Authorization letter (only for Firm/company) |  |  |
| **3** | Copy of GST registration |  |  |
| **4** | Copy of PAN card |  |  |
| **5** | Copy of PF registration |  |  |
| **6** | Copy of ESI registration |  |  |
| **7** | Justification letter, in case ESI/PF is not done |  |  |
| **8** | Copy of IT returns filed for the past 3 years |  |  |
| **9** | Copy of work order / experience letter in executing construction works, renovation/repair works in renowned establishments |  |  |
| **10** | Copy of completion certificates /award letter of **minimum of two works of similar nature for Rs. 2.5 Lakhs each** |  |  |
| **11** | Details of latest three works done in last one year along with their references and contact numbers. |  |  |